



2025 IN-KIND DONATION FORM

■ FOR DONOR TO COMPLETE

Company Name (If applicable; as you wish to be listed online and in print materials) _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Email _____ Telephone _____

Quantity of donated item(s) _____

Fair market or retail value of donation _____

Donation description _____

Signature of authorized donor _____

☐ Would you like an acknowledgment letter?

Additional information _____

■ FOR BPL TO COMPLETE

From: _____

Subject: _____

Branch: _____ Date: _____

☐ Friends of BPL



☐ General Donation

Describe what the donation is for (ie: Friends book sale/toward specific branch): _____

Federal Tax ID# 11-1904261 • Please return form to:

Samantha Dodds – Director, Corporate Relations

Brooklyn Public Library 10 Grand Army Plaza, Brooklyn, NY 11238

sdodds@bklynlibrary.org

718.230.2718 | Fax: 718.399.7706

Thank you!