A Guide to **Brooklyn Public Library**

LIBRARY CARDS

Library cards are for everyone and are free. You can use your card to borrow physical materials, eBooks and audiobooks, and access online learning resources. You can also use it to reserve a computer, print, and make copies. You can use your library card at any neighborhood branch in Brooklyn.

🌐 *bklynlibrary.org/use-the-library*

🌐 *bklynlibrary.org/locations*

BORROWING MATERIALS

You can borrow up to 50 physical items, and up to 20 downloadable titles (eBooks and audiobooks) at a time. You can borrow books, eBooks, DVDs, and CDs for three weeks. You can borrow magazines for one week. You can renew a physical item up to 15 times as long as no one else is waiting for it.

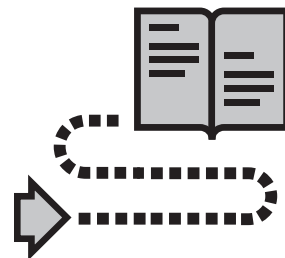🌐 *bklynlibrary.org/borrow*

RESERVING MATERIALS

You can place a hold on any item by visiting or calling the library, or by logging into your account online. We will send physical items to any BPL branch. The Library will email, text or call you when your item is ready. You have seven days to pick up your materials.

🌐 *bklynlibrary.org/my-account*

RETURNING MATERIALS

When you check out physical items, your receipt will list the due dates of your materials. The Library will also send notices when your materials are due or overdue. Reminders are sent by email, text or phone. You can check the due date(s) of your items at any time, as well as update your notification preferences, by logging in at *bklynlibrary.org/my-account*

Return your library materials at any BPL branch during business hours. Many branches also have outdoor bookdrops, so you can return materials even when the branch is closed.

🌐 *bklynlibrary.org/my-account*

🌐 *bklynlibrary.org/locations*

FEES & LOST MATERIALS

We do not charge daily late fines, but items not returned within 14 days of their due date will be considered lost. You will be charged the replacement cost of the item. We will remove the charges when the item is returned.

You cannot borrow any more physical items until the charges are removed. You can pay fees at any BPL branch by cash, credit card, or check, or online with a credit/debit card.

🌐 *bklynlibrary.org/fees*

For our complete list of library policies, visit *bklynlibrary.org/policies*

Bklyn Public Library

PROGRAMS

Brooklyn Public Library offers a variety of free programs for all ages.

Adult Programs

- Learn English with ESOL and conversation groups
- Job and career help
- Reading and writing classes
- Immigration legal help
- Computer classes
- High School Equivalency classes

Youth & Family Programs

- Multilingual storytimes
- Reading and learning programs for babies, toddlers and school-age children
- Homework help
- Cultural events
- Youth volunteer opportunities
- Teen technology programs

🌐 *bklynlibrary.org/calendar*

STAFF & SERVICES

BPL staff will:

- Provide a welcoming space
- Protect your personal information
- Treat all patrons fairly, politely and with respect
- Help you find resources and information
- Provide service to everyone regardless of age, race, ethnicity, religion, gender, immigration status, sexual orientation, and/or physical ability

QUESTIONS & ANSWERS

How do I access my account?
Log in with your barcode and PIN on our website, by using our mobile app, or at the self-check kiosk at any BPL branch.

What is my library PIN?
Your default PIN is your birthday, with two digits for the month and two digits for the day. For example, if your birthday is May 25, your default password is 0525.

Can I use a computer at the library?
Yes, reserve a computer session with your library card.

Can I print or make photocopies?
Yes, each black and white page is $0.10 and each color page is $0.50. You can print from a library computer, or send items from your own device for print pickup at any BPL branch. Visit *bklynlibrary.org/print*

Do you have WiFi?
Yes, you can connect to WiFi for free at any BPL location (no library card needed). Many branches have an extended WiFi signal so you can access free WiFi outside.

Do you have materials in my language?
Search the BPL catalog in your language or select the language you are looking for at *bklynlibrary.org/catalog*

How can I find a program?
Ask a staff member for help or visit *bklynlibrary.org/calendar*

Does a library card expire?
Yes, you will periodically need to renew. Visit *bklynlibrary.org/renew*

What if I lose my library card?
Let a staff member know by calling or visiting your local library, or visit *bklynlibrary.org/contact*

For our complete list of library policies, visit **bklynlibrary.org/policies**

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